



Weekly Executive Status Report



Project: Statewide Voter Registration System

Project Manager: W. Gary Bush

For Week Ending: 17-Jun-05

Project Schedule:

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108 days used of

336

32%

total project days

of implementation schedule expended

Project Highlights

The following represent the most important facts about the project as of this status report:

Phase 3 (Design) Started in Earnest

- All FRD's have been approved. Open questions being defined at PCC for Absentee Ballots, Petitions, and Reports.
- Database design and field mappings are still being finalized.
- Architectural Design and Component Definition being reviewed.

Business Transition Change Management Plan Underway

- Visits to remaining counties are scheduled and underway; four more counties visited. Potential Training sites being detailed in each county.
- Training Manager, Carol Rennie, on site last week. Compiling Training information and developing plans.
- Third Newsletter being assembled.
- Process change documentation continues.

Initial Hardware Purchases Initiated.

- Final user hardware distributions by county were sent to counties for confirmation.
- Central and County Server hardware orders have been placed. Costing of extra (print) servers for counties underway.
- AT&T data lines are ordered. Installation schedules being fixed to meet start-ups by county.
- State still detailing MS Office cost for user PC's.

Initial Data Conversion Collections Completed or Scheduled

- Bergen data being resent on CD's by the vendor for complete file and image extraction.
- Passaic to be visited late next week to collect data to replace previous VR-only submission.
- Exception reports for 1st cycle conversions sent out for all counties. Passaic county only included VR data. Will regenerate new reports, when CD's received.
- Rules Matrix is being prepared for initial Data Cleansing.

DIA Agency interfaces being finalized

- MVC full data extract download for duplicate checking is still being discussed
- MVC interface will be a real-time system with dual routing capability between MVC and SSA (AmviNet).
- DHSS and felon interfaces will be extract file downloads

Recent Accomplishments

The tasks listed below were completed recently by the project team:

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P3d	Clarify and Define Training Needs			24-Jun	County visits completed to Pilots. Faxed surveys to rest being compiled.

Work in Progress

The tasks listed represent the activities in which the team is engaged the week following this reporting period.

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P3a	Detail Architectural Components (Hardware, Software, Design)			17-Jun	Software issues pending FRSD's. Final county HW counts being updated.
P7b1	Prepare External Interface Integration Design Document		Delayed	17-Jun	Meetings with DIA's completed. AOC rescheduled for next week. MVC details still need clarification. Delays causing concern to meet plans.
P7a2	Complete Database Changes, Loads, Conversions		Delayed	17-Jun	Waiting on Passaic County image data to be loaded
P7a2	Conduct Internal Testing (Interface, Integration, Load, Migration, System, Network)		Delayed	17-Jun	In progress

Coming Events

Upcoming Activities

The events listed below are highlights scheduled for the near future of the project.

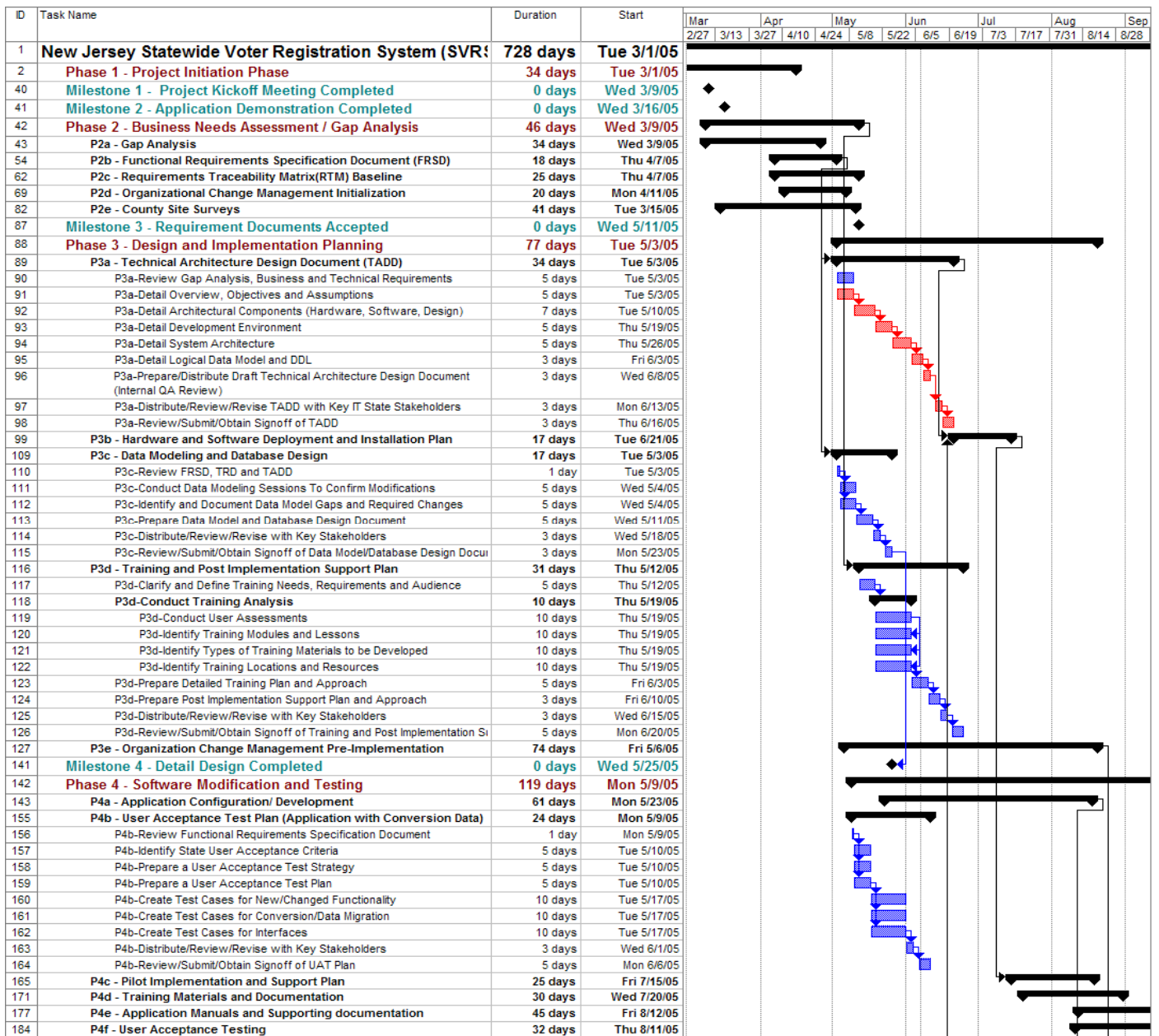
Status	Event	Start Date	Scheduled Complete Date	Comments
Scheduled	Weekly Team Status Meetings	17-May	On-going	Every Tuesday @ 9:30AM
Planned	Release of Data Conversion Reports to Counties	20-May	24-Jun	Preliminary exception reports sent. Bergen & Passaic counties to be regenerated.
Planned	Release TADD with Key IT State Stakeholders	22-Jun	29-Jun	Designs being completed & reviewing internally

Project Scope Changes

The following changes to the project scope have been proposed by Covansys to The State of New Jersey

CR Status	Change Request	Change Request Owner	CR Approval Date	CR Impact	Comments
Accepted	Addition of 6th county to Pilot Group	WG Bush	4-Apr-05	Medium	6th county now confirmed
Approved	All-Oracle Database for all servers	WG Bush	18-May-05	Medium	Cost reduction must be quantified.
Researching	Workflow changes for DIA screens	WG Bush	TDB	Medium	Effort being estimated by PCC
Researching	Proposal to Purchase Print Servers for each county (21)	WG Bush	TDB	Large	Purchasing options being studied

High Level Project Schedule



177	P4c - Application manuals and supporting documentation	49 days	Fri 8/12/05
184	P4f - User Acceptance Testing	32 days	Thu 8/11/05
195	P4g- Establish Managed Server Sites	50 days	Tue 6/21/05
210	P4h - Organizational Change Management Implementation	46 days	Mon 8/22/05
217	Milestone 5 - User Acceptance of Full Function Application Beg	0 days	Fri 8/19/05
218	Milestone 6 - User Acceptance of Full Function Application Completed	0 days	Mon 9/26/05
219	Phase 5 - Pilot Implementation	57 days	Thu 8/18/05
220	P5a - Pilot Selection and Training	21 days	Thu 8/18/05
228	P5b - Pilot Installation and Support	48 days	Wed 8/31/05
238	Milestone 7 - Production Installation Certification	0 days	Thu 9/1/05
239	Milestone 8 - Pilot Site Implementation Completed	0 days	Mon 11/7/05
240	Phase 6 - Staged Rollout and Deployment - Remaining Sites	29 days	Tue 11/8/05
241	P6a - Training and Assessment Survey for Full Production	29 days	Tue 11/8/05
245	P6b - Full Deployment and Production Implementation Tracking	29 days	Tue 11/8/05
255	Milestone 9 - All Users Trained	0 days	Mon 12/12/05
256	Milestone 10 - Implementation Complete to all Sites	0 days	Mon 12/19/05
257	Phase 7 - Conversion and Interface	197 days	Mon 3/14/05
258	P7a - Data Conversion	197 days	Mon 3/14/05
259	P7a1 - Data Conversion and Migration Plan	17 days	Mon 3/14/05
268	P7a2 - Data Conversion Results Cycle 1	35 days	Wed 4/6/05
269	p7a2 - Collect data from each data source	30 days	Wed 4/6/05
270	P7a2 - Data Conversion program Development	15 days	Wed 4/6/05
271	P7a2-Complete Code Enhancement and Interface Development Per M	15 days	Wed 4/6/05
272	P7a2-Complete Database Changes, Loads, Conversions	15 days	Wed 4/6/05
273	P7a2-Perform/Document QA Reviews (Developer, Peer, Team)	15 days	Wed 4/6/05
274	P7a2-Conduct Internal Testing (Interface, Integration, Load, Migration, System, Network)	15 days	Wed 4/6/05
275	P7a2 - Process Data through Conversion Programs	15 days	Wed 4/27/05
276	P7a2 - Distribute Cycle reports to each data source contact person	5 days	Wed 5/18/05
277	P7a3 - Data Conversion Results Cycle 2	90 days	Wed 5/25/05
284	P7a4 - Data Conversion Results Cycle 3	74 days	Tue 9/6/05
293	P7b - Interface	143 days	Tue 3/15/05
294	P7b1 - External Interface Design Document	48 days	Tue 3/15/05
295	P7b1-Conduct Integration JAD Sessions with Relevant Parties	10 days	Tue 3/15/05
296	P7b1-Prepare High-level Data Flow Diagrams for Interfaces	10 days	Tue 3/29/05
297	P7b1-Prepare External Interface Integration Design Document	10 days	Tue 4/12/05
298	P7b1-Develop Conceptual Definition of Module Interfaces and NW Infrastructure Design	10 days	Tue 4/26/05
299	P7b1-Distribute/Review/Revise with Key Stakeholders	3 days	Tue 5/10/05
300	P7b1-Review/Submit/Obtain Signoff of External Interface Design Doc	5 days	Fri 5/13/05
301	P7b2 Interface testing results document	95 days	Fri 5/20/05
305	Phase 8 - Project Close-out and Transition to Maintenance and Support	311 days	Tue 10/11/05
330	Milestone 11 - Project Close-out and Transition to Maintenance and Support Completed	0 days	Wed 2/1/06
331	Ongoing Project Management	235 days	Tue 3/1/05
411	Comprehensive Full Service Support	260 days	Fri 12/29/06
416	Milestone 12 - Maintenance and Support Complete	0 days	Mon 12/31/07

